

SUBMISSION

**Re: Approval of the Regulations on organizing the 2025 Annual General Meeting
of Shareholders of
TNH Hospital Group Joint Stock Company**

To: General Meeting of Shareholders of TNH Hospital Group JSC

- Pursuant to Enterprise Law No. 59/2020/QH14 and implementing documents.
- Pursuant to the Law on Securities 2019 and detailed regulations and implementation instructions.
- Pursuant to the Charter of organization and internal management regulations of TNH Hospital Group Joint Stock Company .
- Pursuant to Submission No. 433/TTr-HĐQT dated May 26, 2025 of the Company's Board of Directors;
- Pursuant to the Proposal of the major shareholder group/representative of major shareholder Blooming Earth Pte. Ltd; Turicum Investment Management AG; Kenno Asset Management Pte. Ltd; Endurance Capital Advisors Limited dated June 2, 2025
- Pursuant to Resolution No 454/2025/NQ-HĐQT dated June 7, 2025 of the Company's Board of Directors

The Board of Directors of the Company respectfully requests the General Meeting of Shareholders to consider and approve the issuance of the Regulations on organizing the 2025 Annual General Meeting of Shareholders of TNH Hospital Group Joint Stock Company.

Draft Regulations: Attached to this submission.

Note: The Submission replaces Submission No. 422/TTr-HĐQT dated May 26, 2025 of the Board of Directors of the Company on the approval of the Regulations on organizing the 2025 Annual General Meeting of Shareholders of TNH Hospital Group Joint Stock Company.

We respectfully request shareholders to vote to approve the above issue.

Best regards!

**On behalf of the Board of Directors
CHAIRMAN OF BOARD OF DIRECTORS**

Recipient:

- As above.
- Save: Clerical Dept, Legal Affairs, Congress Records.

(signed)

Hoang Tuyen

RULES

ORGANIZING THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS OF TNH HOSPITAL GROUP JOINT STOCK COMPANY

Chapter I

GENERAL PROVISIONS

Article 1. Scope and subjects of application

1. These Regulations apply to the organization of the General Meeting of Shareholders (hereinafter referred to as the "General Meeting") of TNH Hospital Group Joint Stock Company (hereinafter referred to as the "Company") held in the form of direct meetings and electronic voting.
2. This Charter specifically stipulates the rights and obligations of shareholders/authorized representatives of shareholders, parties attending the General Meeting, conditions and procedures for conducting the General Meeting.

Article 2. Legal basis

1. Enterprise Law No. 59/2020/QH14 was passed by the 14th National Assembly of the Socialist Republic of Vietnam on June 17, 2020, amended and supplemented by Law No. 03/2022/QH15 passed by the National Assembly of the Socialist Republic of Vietnam on January 11, 2022 and implementing documents;
2. The Securities Law is the Securities Law No. 54/2019/QH14 passed by the 14th National Assembly of the Socialist Republic of Vietnam on November 26, 2019, amended and supplemented by Law No. 56/2024/QH15 passed by the National Assembly of the Socialist Republic of Vietnam on November 29, 2024 and documents guiding its implementation ;
3. Decree 155/2020/ND-CP is Decree 155/2020/ND-CP of the Government detailing the implementation of a number of articles of the Securities Law;
4. Circular 116/2020/TT-BTC is Circular No. 116/2020/TT-BTC dated December 31, 2020 of the Ministry of Finance guiding a number of provisions on corporate governance applicable to public companies in Decree No. 155/2020/ND-CP;
5. Charter of organization and operation of TNH Hospital Group Joint Stock Company.

Article 3. Word explanation

1. **“Company” or “TNH”** means TNH Hospital Group Joint Stock Company;

2. **“Congress ”** means the 2025 Annual General Meeting of Shareholders;
3. **“GMS”** means the General Meeting of Shareholders;
4. **“BOD”** means the Board of Directors of the Company;
5. **“Shareholder”** is a person who owns at least 01 (one) share of TNH Hospital Group Joint Stock Company whose name is on the List of securities owners entitled to attend the General Meeting of Shareholders closed on May 16, 2025 provided by Vietnam Securities Depository and Clearing Corporation ;
6. **“Authorized representative of the shareholder”** is a person who is duly authorized in writing by the shareholder to attend and exercise the legal rights of the shareholder at the 2025 Annual General Meeting of Shareholders in accordance with the provisions of law and the Company's Charter;
7. **“Delegate”** is a shareholder or a shareholder's authorized representative (valid) attending the General Meeting of Shareholders;
8. **“Electronic voting”** means that shareholders/authorized representatives connect to the Internet and vote through the Electronic Voting System as prescribed and announced by the Company;
9. **“ Electronic voting system”** is a system supporting the organization of the EzGSM General Meeting of Shareholders provided by FPT Securities Joint Stock Company, providing Delegates with tools to exercise related rights when attending the General Meeting of Shareholders (including electronic voting, viewing General Meeting documents, sending discussion questions):
10. **“Identifying elements”** are the information necessary to accurately identify an object in a context;
11. **“Access account” or “Login information”** is necessary information such as Username, Password and/or other Identification Factors (if any) of each Shareholder, used to log in/access the Shareholders' Meeting Organization System and conduct electronic voting;
12. **“Authentication”** is to check and verify whether the subject's information is correct and the information provided or declared by the subject;
13. **“Cumulative voting”** is a method of cumulative voting in which shareholders/authorized representatives of shareholders accumulate votes for one candidate or divide the votes equally among several corresponding candidates. After dividing equally, the number of votes corresponding to each candidate is rounded down to the nearest unit. The remaining odd votes (if any) will be discarded.
14. **“Record voting”** is a method of cumulative voting in which the shareholder/authorized representative of the shareholder will specifically record the number of votes for each candidate so that the total number of votes of the elected candidates is equal to the number of votes of the elected candidates. equal Total number of votes of Shareholders/Proxy of the Representative Shareholders.
15. **“Total number of representative votes”** : Is understood as the number of votes with voting rights including the number of shares owned by the Shareholder and /or authorized by one or more other Shareholders;

16. *“Force majeure events”* are events that occur beyond the will of the convener of the meeting and cannot be foreseen and overcome despite the application of necessary and permissible measures.

Article 4. Conditions for attending the Congress

1. Participants:

A shareholder or a valid authorized representative of a shareholder whose name is on the list of shareholders on the record date is entitled to attend the General Meeting.

2. Technology requirements :

Shareholders attending the General Meeting of Shareholders and voting electronically must use suitable electronic devices , connected to the Internet to ensure monitoring of the progress of the Meeting and performing electronic voting, including but not limited to: personal computers, laptops, tablets, smartphones or other electronic devices connected to the Internet.

Article 5. Regulations on authorization to attend the Congress

In case a shareholder does not directly attend the General Meeting, he/she can authorize another person in writing to attend the General Meeting. The authorization must comply with the provisions on authorization to attend meetings of the Enterprise Law 2020, the Company Charter, other relevant legal provisions and must be made in writing with full contents according to the Company's form. and certified signature according to the Law for authorized individual shareholders.

Chapter II

RIGHTS AND OBLIGATIONS OF SHAREHOLDERS/AUTHORIZED REPRESENTATIVES OF SHAREHOLDERS AND PARTIES ATTENDING THE GENERAL MEETING

Article 6. Rights and obligations of shareholders/authorized representatives of shareholders

1. Shareholders/authorized representatives of shareholders when attending the General Meeting have the right to:

- a) directly attend and vote on all matters within the authority of the Congress according to the provisions of the 2020 Enterprise Law and its implementing documents; other relevant legal documents and the Charter of organization and operation of TNH Hospital Group Joint Stock Company;
- b) The Congress Organizing Committee publicly announces the content of the Congress Program;
- c) To ask questions to the Chairman according to the provisions of this Regulation;
- d) Shareholders/ authorized representatives of shareholders who attend the General Meeting late have the right to participate and vote immediately on the contents that have not been voted on, but the validity of the contents that have been voted on before will not change;

2. Shareholders/authorized representatives of shareholders when attending the General Meeting have the following obligations:

- a) Comply with the provisions of the Enterprise Law, the Company Charter and this Regulation;
- b) When Delegates come to attend the Congress, they must complete the registration procedures with the Congress Organizing Committee and present the following documents:
 - + Invitation to attend the Congress (if any);
 - + ID card/CCCD/Passport and/or Business registration certificate;
 - + Valid power of attorney (in case of authorization to attend the Congress);
 - + Letter of introduction (in case the organization is authorized to send a representative to attend the Congress).
- c) Shareholders/authorized representatives of shareholders and parties attending the General Meeting must keep the documents confidential, properly implement the regulations on use and preservation of documents, and not copy or record them to give to people outside the General Meeting without permission from the Presidium;
- d) Shareholders/authorized representatives must prepare and use appropriate electronic devices (electronic devices, audio and visual technology such as: personal computers, laptops, tablets, smartphones, ...) with internet connection to ensure access to the electronic voting system and exercise the corresponding rights ;
- e) Shareholders/authorized representatives of shareholders and parties attending the General Meeting must comply with the provisions of this Charter and respect the results of the work at the General Meeting;
- f) Shareholders/Authorized representatives must keep confidential information related to the access account such as: Login name, access password provided by the Company to ensure that only shareholders / authorized representatives have the right to exercise rights on the electronic voting system. Shareholders/Authorized representatives must immediately notify the Company for timely handling when discovering that the login name, password is lost, stolen, disclosed, or suspected of being disclosed to lock the access account. Shareholders/Authorized representatives must be responsible for damages, losses and other risks occurring before the time the Company receives the notice of the shareholder/ authorized representative if the cause is due to the shareholder/ authorized representative ;
- g) Shareholders/Authorized Representatives understand and accept that organizing the General Meeting of Shareholders in person and voting electronically always involves risks of system, technical, transmission line, virus errors, errors of any third party service provider and other incidents that are force majeure and beyond the Company's ability to predict;
- h) Shareholders/Authorized representatives speak directly under the direction of the meeting Chairman, vote in accordance with the instructions of the Organizing Committee and respect the direction of the Meeting by the Chairman. The speech content should be brief and concise, avoiding duplication, focusing on key issues that need to be discussed or comments on the program content approved by the Congress;

- i) Keep confidential, properly implement the document usage and preservation regime, do not copy, record or give to people outside the Congress without permission from the Presidium;
- j) Recording and filming at the Congress must be publicly announced and approved by the Congress Chairman;
- k) Self-finance travel expenses to attend the Congress;
- l) In case a Shareholder authorizes another individual/organization to attend the Meeting, they must comply with the contents as stated in the Meeting Invitation and these Regulations. The Company is exempted from all responsibilities related to fraud, forgery, and falsification of information in the Authorization Letter. The Shareholder and the authorized representative are responsible for the authorization and voting results. All voting results are considered the final will and decision of the Shareholder/Authorized Representative;
- m) In case, for personal reasons, the Shareholder/Authorized Representative must leave the meeting before the voting time of the General Meeting, the Shareholder/Authorized Representative can vote on the contents requiring shareholders' opinions before logging out of the System.
- n) Other obligations as prescribed in the Company Charter and Internal Regulations on Corporate Governance.

Article 7. Rights and obligations of the Shareholder Qualification Inspection Board

The Board of Directors shall decide on the shareholder qualification examination committee before the opening date of the General Meeting to perform the following functions and tasks:

- 1. Check the validity and legality of the shareholder's Power of Attorney;
- 2. Check the status of shareholders/authorized representatives of shareholders and the status of shareholders/shareholder representatives attending the meeting;
- 3. Provide a login account and password to shareholders/authorized representatives who directly attended the meeting so that shareholders/authorized representatives can conduct electronic voting.
- 4. Report to the General Meeting on the results of the verification of shareholders' qualifications to attend the General Meeting.

Article 8. Rights and obligations of the Presidium and the Secretariat

- 1. The Presidium is approved by the Congress and has the function of controlling the Congress;
- 2. The Presidium shall conduct such work as it deems necessary to conduct the Meeting in a valid and orderly manner; or to enable the Meeting to reflect the wishes of the majority of attending shareholders;
- 3. When events arise outside the agenda of the General Meeting of Shareholders, the Chairman will discuss with other members of the Organizing Committee (*before the General Meeting begins*) and the Presidium (*during the General Meeting*) to find a solution. The decision of the Presidium will be passed if approved by the majority of the

members of the Presidium; in case different opinions have the same number of votes, the decision passed is the decision with the opinion of the Chairman of the General Meeting. The decision of the Presidium on the issue of order, procedures or events arising outside the agenda of the General Meeting will be the highest decision.

4. The Presidium has the right to postpone the General Meeting of Shareholders with sufficient number of registered attendees as prescribed to another time or change the meeting location in the following cases: after:

- a) There are people attending the meeting who obstruct or disrupt the meeting, causing the meeting to not be conducted fairly and legally.
- b) The media at the meeting venue does not ensure that shareholders attending the meeting can participate, discuss and vote.

The maximum postponement period shall not exceed 03 (three) days from the date the meeting is scheduled to open.

5. The Secretariat is appointed by the Chairman, consisting of the Head and members. The Head of the Secretariat represents the Secretariat in preparing and signing the Minutes of the Congress and performing supporting tasks as assigned by the Chairman.

Article 9. Rights and obligations of the Ballot Counting Committee

1. The counting committee is nominated by the Presidium and approved by the Congress.
2. Duties of the Counting Committee:
 - a) Accurately determine the voting results at the Congress;
 - b) Prepare the vote counting minutes and be responsible to the Presidium and the Congress when performing their duties;
 - c) Notify the vote counting results to the Presidium and the Congress;
 - d) Review and report to the Congress any violations of voting and election rules or complaints about vote counting results.

Chapter III

CONDUCTING THE CONGRESS

Article 10. Conditions for holding the Congress

1. The meeting is held when the number of shareholders and authorized persons attending the meeting represents more than 50% of the shares with voting rights according to the list of shareholders established at the time of closing the list of shareholders for the meeting.
2. In case the meeting fails to meet the conditions stipulated in the Company Charter after 60 minutes from the scheduled opening time, the notice of invitation to the second meeting must be sent within 30 (thirty) days from the scheduled opening date of the first meeting. The second meeting shall be held when the number of members attending the meeting, who are shareholders and authorized representatives of shareholders attending the meeting, represents 33% of the total number of shares with voting rights.

3. In case the second General Meeting does not meet the conditions for holding the meeting as prescribed in Clause 1 of this Article, the notice of invitation to the third General Meeting must be sent within 20 (twenty) days from the date of the second General Meeting scheduled to open. In this case, the General Meeting shall be held regardless of the number of shareholders and authorized representatives of shareholders attending the meeting.

Article 11. How to conduct the Congress

1. The form of registration to attend and vote electronically through the General Meeting of Shareholders is specifically regulated in *the Regulations guiding direct attendance at the General Meeting of Shareholders and electronic voting* in Appendix I of these Regulations.

2. Congress attendees must dress and behave politely; sit in the correct position or area as designated by the Congress Organizing Committee. Comply with the direction of the Chairman and the Congress Organizing Committee.

3. The Congress will discuss and approve the contents of the Congress program announced by the Company and the recommendations approved by the Congress to be added to the Congress program. The order of discussion and voting on the issues of the Congress program will be decided by the Chairman.

Chapter IV

PRINCIPLES AND RULES OF VOTING

Article 12. Voting principles

All matters on the agenda of the General Meeting must be approved by obtaining the shareholders' opinions of all shareholders/authorized representatives of shareholders attending the General Meeting.

1. One (01) common share is equivalent to one (01) vote.
2. Shareholders and related persons are not allowed to vote on transactions, contracts , and issues in which they have related interests.

Article 13. Voting method

Shareholders vote (approve, disapprove, abstain) on issues in the Agenda at the General Meeting through the Electronic Voting System as prescribed and announced by the Company.

Shareholders/authorized representatives of shareholders attending the General Meeting of Shareholders in person and voting electronically must comply with the provisions of *the Regulations guiding direct attendance at the General Meeting of Shareholders and voting electronically* in Appendix I of these Regulations.

Article 14. How to vote

Only candidates are allowed nominate / run for office following a valid process and having information published in accordance with the provisions of law and the Company's Charter, they are allowed to participate in the election. The election is carried

out by cumulative voting (*According to Clause 3, Article 148 of the Enterprise Law No. 59/2020/QH14 and Clause 3, Article 21 of the Company's Charter*).

Shareholders/authorized representatives of shareholders attending the General Meeting of Shareholders in person and voting electronically must comply with the provisions of *the Regulations guiding direct attendance at the General Meeting of Shareholders and voting electronically* in Appendix I of these Regulations.

Article 15. Voting rules

1. Resolutions on the following contents shall be passed if approved by shareholders representing 65% or more of the total votes of all shareholders attending and voting at the meeting, except for the cases specified in Clauses 3, 4 and 6, Article 148 of the Law on Enterprises 2020.

- a) Type of shares and total number of shares of each type;
- b) Change of industry, profession and business field;
- c) Change the Company's management structure; Company Charter
- d) Investment projects or sale of assets with a value of 35% or more of the total asset value recorded in the Company's most recent financial report;
- d) Reorganize and dissolve the Company;
- e) Other matters as prescribed in the Company Charter.

2. Other resolutions are passed when approved by shareholders holding more than 50% of the total votes of all shareholders attending and voting at the meeting, except for the cases specified in Clause 1 of this Article and Clauses 3, 4 and 6, Article 148 of the Law on Enterprises 2020.

Article 16. Validity of voting content and voting ballots

- 1. On the voting ballot, the voting content is valid when the Shareholder ticks one (01) out of three (03) voting options for that content. Invalid voting content is content for which the Shareholder does not tick any voting box or ticks more than one (01) voting option box for the same voting content.
- 2. A valid ballot is a ballot that has all valid voting content and completes the submission (clicking "Vote") on the electronic voting system.
- 3. successfully logged in and registered to attend the meeting directly and/or has logged into the electronic voting system but does not check any voting option box (blank ballot) will be understood as the Shareholder refusing the right and not participating in voting on that content (uncollected ballot).

Chapter V

MINUTES OF THE GENERAL MEETING OF SHAREHOLDERS

Article 17. Minutes of the General Meeting

The content of the Congress meeting must be recorded in the Minutes. The Minutes of the Congress meeting are read and approved before the closing of the Congress meeting. The Minutes are signed by the Presidium and the Secretariat. The Minutes of the

Congress meeting are the basis for issuing Resolutions of the Congress.

Chapter VI

EFFECTIVENESS

Article 18. Effective Date

1. This Charter consists of 6 Chapters, 18 Articles, 01 Appendix and takes effect immediately after being voted and approved by the Congress, replacing previously issued Charters.
2. Shareholders, authorized representatives of shareholders and parties attending the General Meeting are responsible for complying with the provisions of this Regulation.

**On behalf of the Board of Directors,
Chairman of the Board of Directors**

Hoang Tuyen

APPENDIX I

REGULATIONS GUIDING THE ATTENDANCE OF THE GENERAL MEETING OF SHAREHOLDERS TO REGISTER TO ATTEND THE MEETING IN PERSON AND VOTE IN THE FORM OF ELECTRONIC VOTING

(Issued with the Regulations on Attendance and Attendance of the General Meeting of Shareholders to register to attend the meeting in person and vote)

Article 1. Scope and subjects of application

These Regulations stipulate that Shareholders/ authorized representatives of shareholders attend the 2025 Annual General Meeting of Shareholders of TNH Hospital Group Joint Stock Company (the Company) (hereinafter referred to as the "General Meeting") held in the form of direct meetings and electronic voting.

Article 2. Conditions and methods for attending the General Meeting of Shareholders in person and voting electronically

1. Conditions of participation:

- Be on the list of shareholders entitled to attend the General Meeting of Shareholders closed on May 16, 2025, established according to the notice of exercise of rights sent by the Company to the Vietnam Securities Depository and Clearing Corporation or be duly authorized to attend the meeting;
- authorized representatives of shareholders must use suitable electronic devices that can connect to the Internet to ensure electronic voting, including but not limited to: computers, mobile phones, and other electronic devices that can connect to the Internet.

2. How to participate:

a) For shareholders:

Each shareholder/authorized representative of a shareholder shall receive (01) Login Information Notice immediately after the shareholder registers to attend the General Meeting, on which there is the Delegate Code, Login Name, Login Password and access link information to the electronic voting system. Shareholders who receive the Login Information Notice with information related to the Access Account must be responsible for keeping their information confidential to ensure that only shareholders have the right to attend and vote on the Electronic Voting System. The Company will provide maximum support in ensuring that shareholders can attend and vote at the General Meeting of Shareholders but shall not be responsible for any problems arising from shareholders losing/disclosing their Access Account information.

b) For authorized representatives of shareholders:

Shareholders who are unable to attend the General Meeting of Shareholders may authorize another person to represent them in attending the General Meeting of Shareholders in accordance with the provisions of the Company's Charter and this

Regulation. The person authorized to attend the General Meeting may not authorize a third person to attend. The authorization letter shall be made according to the Company's form.

c) Note for shareholders/ authorized representatives of shareholders attending the General Meeting in person:

- *When attending the General Meeting of Shareholders, shareholders must present: original ID card/Passport (for individuals); copy of Business Registration Certificate/Business Registration Certificate (for organizations); original meeting invitation.*
- *The authorized person attending the General Meeting of Shareholders must present: a copy of the authorized shareholder's ID card/Passport/Business Registration Certificate/Business Registration Certificate; the original of his/her ID card/Passport; the original of the Power of Attorney (if not previously submitted to the Company).*

Article 3. Provide login information to the electronic voting system

1. Information on the access path to the Electronic Voting System and the Access Account will be provided in the Login Information Notice as prescribed by the Company. The Delegate must be responsible for keeping the Access Account granted to ensure that only the Delegate has the right to vote on the Electronic Voting System and is fully responsible for this registered information.

2. When a Delegate requests to re-provide Login Information, the Congress Organizing Committee will notify the Delegate directly. In this case, the Delegate is obliged to re-provide personal information for identification. The Company may request the Delegate to re-provide information including at least: ID card/CCCD/Passport number, mobile phone number, email address, permanent or temporary residence address (contact address).

3. The Company recommends that upon receiving the Login Information (including login name and password), Delegates should access the Electronic Voting System to change their login password to ensure information security.

Article 4. Rights and obligations of shareholders/authorized representatives of shareholders when attending the General Meeting of Shareholders in person

1. Shareholders/authorized representatives of shareholders directly attending the General Meeting of Shareholders are entitled to vote on all matters within their authority as prescribed by law and the Company's Charter of Organization and Operation in the form of electronic voting.

2. Shareholders/ authorized representatives of shareholders must be responsible for keeping access information confidential to ensure that only Shareholders/ authorized representatives of shareholders have the right to vote on the electronic voting system. The voting results of Shareholders/ authorized representatives of shareholders on the electronic voting system are considered the final decision of Shareholders/ authorized representatives of shareholders. Shareholders/ authorized representatives of shareholders are fully responsible before the law and before the Company for the results of electronic voting performed by Shareholders/ authorized representatives of shareholders on the electronic voting system.

3. Shareholders/authorized representatives of shareholders must immediately notify the Company for timely handling when discovering that their login name, password and/or other identification factors are lost, stolen, disclosed, or suspected of being disclosed by contacting the Company to lock their login name and security device. Shareholders/authorized representatives of shareholders must be responsible for damages, losses and other risks that occur before the Company receives the notice of the Shareholder/authorized representative of shareholders if the cause is due to the Shareholder/authorized representative of shareholders.

Article 5. Execute Authorization

1. Shareholders can authorize according to the provisions of Article 5. Regulations on authorization to attend the General Meeting are in the Regulations on organizing the General Meeting.

2. authorized representatives of institutional shareholders, may authorize other organizations or individuals to attend and vote at the General Meeting, through one of the following forms of documents.

3. authorized representative of the organization Shareholder shall continue to authorize and must submit the authorization document when registering to attend the meeting. In case the authorized person sends an employee to attend, the attendee must also present the authorization document of the authorized person and the original authorization document of the Shareholder.

4. An individual/organization may act as an authorized representative for one or more Shareholders.

5. authorized representatives are responsible for the rights and obligations of each party and the legal validity of the authorization document. The Company is not responsible for any lawsuits or complaints related to the authorization of Shareholders.

6. Individuals and organizations authorized to attend the General Meeting of Shareholders must present a written authorization when registering to attend the meeting before entering the meeting room.

Article 6. Discussion at the Congress

1. The discussion at the General Meeting is coordinated by the Chairman, ensuring compliance with the provisions of the Company's Charter. The discussion is carried out within the prescribed time and within the scope of the issues presented in the agenda approved by the General Meeting of Shareholders, the content does not violate the law, relate to personal issues or exceed the authority of the enterprise.

2. How to send discussion questions: Delegates attending the Congress who have opinions can ask questions directly to the Presidium or send questions via the Electronic Voting System to the Presidium ; Delegates who need to speak or debate must raise their hands, and can only speak when the Presidium agrees; Each delegate's speech should not exceed 03 minutes, the content should be concise, avoiding duplication.

3. The Congress Secretariat will review and summarize the discussion content of the Delegates and forward it to the Chair.

4. Answering the Delegates' comments:

- a) Based on the discussion content of the Delegates summarized by the Congress Secretary, the Chair or a member designated by the Chair will answer the Delegates' opinions.
- b) Contributions or questions will be collected and answered sequentially and can only be contributed during the discussion of the General Meeting. In case many shareholders have overlapping opinions, the Presidium will select and answer all shareholders.
- c) In case of time constraints, questions that are not answered directly at the General Meeting will be considered by the Company and answered to shareholders in an appropriate manner.

Article 7. Principles and methods of electronic voting

1. From the time of receiving the login name and password to the electronic voting system, Shareholders/authorized representatives of shareholders have the right to access and vote on issues under the authority of the General Meeting of Shareholders in the section 'VOTING - ELECTION' . After the voting time specified in the notice of the electronic voting system ends, the system will not record any more electronic voting results from Shareholders/authorized representatives of shareholders.

2. **Voting method : Shareholders/** authorized representatives of shareholders vote on each issue in the meeting agenda. When voting by electronic voting, for each issue, Shareholders/ authorized representatives of shareholders choose one of three options "Agree", "Disagree", "No opinion" on the Voting Form installed in the electronic voting system. After completing all voting contents at one time, Shareholders/ authorized representatives of shareholders click " **Vote**" to save and send the voting results to the system.

3. **Voting method: Each** delegate has a total number of voting rights corresponding to the total number of voting shares (including owned and authorized) multiplied by the number of elected members of the Board of Directors. Shareholders shall conduct cumulative voting or record voting for one or several candidates.

- If voting to accumulate all votes for one candidate or divide the votes equally among several candidates, the Shareholder shall check the blank box in the "**Divide votes equally**" **box** of the respective candidates.

- If voting for multiple candidates is not equal, the Shareholder shall clearly state the number of votes in the "**Number of votes**" **box** of the respective candidates.

- Note: In case the Shareholder has just checked the box "**Vote by cumulative vote**" and recorded the number in the number of votes box, the result will be taken according to the number of votes in the "**Number of votes**" **box** .

After entering the ballot, the Shareholder clicks "**Vote**" to save and send the election results to the system. The Shareholder has the right to change the election results. The recorded election results are the final election results saved on the system at the time of the end of electronic voting according to regulations.

The following ballots are considered invalid:

- The number of candidates elected by shareholders is greater than the number of Board members approved by the General Meeting of Shareholders.
- The ballot has a total number of votes for the Shareholder's candidates that is not equal to the total number of votes recorded on the ballot.

- The ballot does not vote for any candidate;

For invalid ballots, the electronic voting system will send a warning to the Shareholder. The Shareholder is responsible for adjusting the ballot to make it valid. The system will not record invalid ballots and the Shareholder is considered not to have participated in the election through the electronic voting system (Ballots will not be returned).

4. In case the meeting agenda is supplemented with content due to shareholders/groups of shareholders owning 5% or more of the company's voting shares submitting valid proposals at least 03 working days before the meeting date as prescribed in the Company's Charter, the Board of Directors of the Company considers, appraises, and confirms that the conditions are met through supplementing the proposed content on the meeting agenda and is publicly announced on the company's website as prescribed by law and the Company's Charter; then the shareholders/authorized representatives of shareholders can conduct additional voting. If the shareholders/authorized representatives of shareholders do not conduct additional voting, it is considered that they have not voted on these contents.

5. Shareholders/authorized representatives of shareholders can change the voting results many times but cannot cancel the voting results. The electronic voting system only records the final voting results at the end of each voting period as prescribed.

Article 8. How to count electronic votes

1. **Voting** : The voting ballots of each Shareholder/authorized representative of the Shareholder are recorded by the system according to: Total number of votes for each voting issue, total number of valid and invalid votes, number of votes in favor, number of votes against, and number of votes with no opinion.

2. **Election** : The system records the number of votes for each candidate of the participating Shareholders. In case the Shareholders choose the "Even voting" method, the system will automatically divide the pre-set number of votes corresponding to the selected candidates. In case the number of votes is divided for odd candidates, the system will automatically cancel the odd number and the number of votes will be recorded according to the principle of rounding down. The elected members of the Board of Directors are determined according to the number of votes (or voting rights) from high to low, starting from the candidate with the highest number of voting rights until the number of Board of Directors members is sufficient to be approved by the General Meeting of Shareholders.

3. The counting committee is the department that receives electronic voting results information to summarize the voting results.

Article 9. Force Majeure Events

1. During the holding of the General Meeting of Shareholders, force majeure events may occur beyond the control of the Company such as natural disasters, fires, power outages, loss of Internet connection or other technical problems, requests or instructions from the Government and other state agencies, competent persons... The Company will mobilize all resources to overcome the problems and the meeting can continue, but not more than 60 (sixty) minutes from the time of the problem.

2. In case of force majeure events that cannot be resolved so that the General Meeting can continue within 60 (sixty) minutes, the Chairman will declare the General Meeting

to be suspended, all issues that have been voted on before the suspension (if any) will be canceled. These issues will be re-voted at the nearest General Meeting of Shareholders.